

Village of Round Lake Park
Board Meeting Minutes
November 18, 2008
7:00 pm.

Mayor McCue called the board meeting to order at 7:00 pm. with the Pledge of Allegiance. On roll call by the Clerk the following members were:

Present: Kenyon, Pender, Nelson, and Seminary
Absent: Schnur and Teubert
Quorum

Also Present: Peter Karlovics, George Johnson, George Filenko, Bill Rundall, and Lee Howard.

Note: Trustee Teubert arrived at 7:15 pm.

Approve Consent Agenda

1. Motion by Trustee Seminary, seconded by Trustee Kenyon to approve the Consent Agenda as presented:
 - A. Approve Payroll for weeks ending 11/08/08 and 11/15/08, in an amount not to exceed \$120,000.
 - B. Approve Accounts Payable for the week of 11/04/08 in the amount of \$3,385.91 and for the week of 11/11/08 in the amount of \$81,238.22 for a total of \$84,624.13.
 - C. Approve the Board Meeting Minutes for the week of November 4, 2008.
 - D. Approve the Committee Meeting Minutes for the week of November 11, 2008.
 - E. Approve the ordering of 2009 vehicle stickers in an amount not to exceed \$1,400.00 plus shipping
 - F. Approval of a Resolution Supporting National Drunk and Drugged Driving (3D) Prevention Month December 2008.
 - G. Approve the Water Adjustment Report for October 1-October 31, 2008 with an increase of \$273.97 and a decrease of \$524.72.
 - H. Approval of an Ordinance establishing the intersection of Clifton and Pineview as a four-way stop intersection.
 - I. Approve closing the village hall the Saturday after Thanksgiving.
 - J. Approve closing the village hall at noon on Christmas Eve.

Ayes: Kenyon Seminary, and Mayor McCue

Nay: Pender

Abstain: Nelson

Motion Declared Carried

Public Discussion – None

Mayor McCue requested to change the agenda so the Treasurer, Lee Howard could give his report on the proposed Tax and Levy and Budget Report.

Treasurer Report

- ❖ Lee Howard, Treasurer reviewed the proposed Tax Levy report and the budget woes for 2010. (See budget and recommendation information attached.)

One of the recommendations from Mr. Howard was to consider Home Rule for the village. Mayor McCue requested to discuss this at the next Committee Meeting.

Reports and other Communications

Village President

- ❖ Chamber of Commerce will attend the Tree Lighting to help with the food drive for the Avon Township Food Pantry.
- ❖ Lakeland Press requested the village to place a village ad. After a discussion it was decided not to place an ad to advertise the village.

Village Attorney – No Report

Village Clerk

- ❖ The Clerk reported she has done a press release for the Annual Tree Lighting including collection of non-perishable food.

Police Chief

- ❖ Chief Filenko thanked Trustee Nelson for his assistance and quick action in the accident last week. The pedestrian was hit by a car while riding his bike. He was unconscious when Trustee Nelson found him. He called for help and stayed on the scene until help arrived. The victim was in critical condition, but has been upgraded to serious condition. Trustee Nelson did a great job and saved this man's life.

Public Works

- ❖ The contractor is working on the sewers and the job should be done soon.

Building Inspector – No Report

Board Members

Trustee Teubert – No Report

Trustee Schnur – Absent

Trustee Seminary – No Report

- ❖ Requested to call Executive Session to discuss personnel issues.

Trustee Nelson – No Report

- ❖ Trustee Pender will be attending SWALCO meeting in Trustee Nelson's absence.

Trustee Pender – No Report

- ❖ Laser Craft was not able to attend this meeting, but would like to attend another meeting. Mayor McCue suggested the presentation be done after the first of the year.

Actual

Trustee Pender read the actual for the week ending 11/01/08 in the amount of \$38,255.88, for the week ending 11/08/08 in the amount of \$29,060.93.

Trustee Kenyon – No Report

Old Business

- A. There was a review for consideration for the annual gift checks for Thanksgiving. It was suggested to issue turkeys or gift cards to the employees. Trustee Pender recommended increasing the gift checks to \$25.00. Mayor McCue suggested discussing giving turkeys or gift cards next year but start the discussion earlier.

Approve Thanksgiving Gift Checks

- 2. Motion by Trustee Pender, seconded by Trustee Teubert to approve the Thanksgiving Gift Checks for \$25.00.

Ayes: Kenyon, Pender, Seminary, and Teubert

Abstain: Nelson

Absent: Schnur

Motion Declared Carried

- B. There was a review for consideration for the Annual Christmas Bonus' for the employees and to be released the first week of December.

Approve Employee Christmas Bonus

- 3. Motion by Trustee Teubert, seconded by Trustee Kenyon to approve the Annual Christmas Bonus to be released the first week of December.

Ayes: Kenyon, Pender, Seminary, and Teubert

Nays: None

Abstain: Nelson

Absent: Schnur

Motion Declared Carried

Approve PW Locater

- 4. Motion by Trustee Teubert, seconded by Trustee Nelson to approve ordering the PW metal valve locator Model FPID2100 in an amount not to exceed \$700.00.

Ayes: Kenyon, Pender, Nelson, Seminary, and Teubert

Absent: Schnur

Motion Declared Carried

Amend Ordinance to Increase Vehicle Sticker Fees

5. Motion by Trustee Pender, seconded by Trustee Teubert to amend the ordinance to increase the vehicle sticker fees 50% and late fees by 50%.

All those in Favor – Aye

All those Opposed – None

Motion Declared Carried

Approve the Review Business License for Updates

6. Motion by Trustee Nelson, seconded by Trustee Seminary to direct the Village Attorney to review the business licenses for updating.

All those in favor – Ayes

All those opposed – None

Motion Declared Carried

New Business

Trustee Nelson reported he copied the DVD of Round Lake Areas 100 years and distributed copies to the elected officials.

Recess

7. Motion by Trustee Nelson, seconded by Trustee Pender to go into executive session for the purpose of discussing personnel issues.

Ayes: Kenyon, Pender, Nelson, Seminary, and Teubert

Nays: None

Absent: Schnur

Motion Declared Carried

Reconvened

Mayor McCue reconvened the meeting at 8:23 PM. on roll call by the Clerk the following members were:

Present: Kenyon, Pender, Nelson, Seminary, and Teubert

Absent: Schnur

Quorum

Executive Session Action

8. Motion by Trustee Seminary, seconded by Trustee Kenyon to award Performance Bonus to Robert Cada in an amount not to exceed \$200.00.

Ayes: Kenyon, Pender, Nelson, Seminary, and Teubert

Nays: None

Motion Declared Carried

Comment: Trustee Seminary will take care of giving the check to Bob.

Old Business

Mayor McCue reported the auditors will be in on Friday to work with Lee Howard's staff to finalize the audit. They have been waiting for information from his office. It was discussed and recommended we do not pay Lee Howard his monthly fee until the auditors receive the information they have been requesting. Mayor McCue stated they should be completing the 2007 audit and will start on the 2008 audit.

Approve Withholding November's Payment

9. Motion by Trustee Pender, seconded by Trustee Seminary to approve with holding November Treasurer's payment until the auditors receive the information requested.

Ayes: Kenyon, Pender, Nelson, Seminary, and Teubert

Nays: None

Absent: Schnur

Motion Declared

Adjourn

10. Motion by Trustee Nelson, seconded by Trustee Teubert to adjourn the board meeting at 8:35 PM.

All those in favor – Aye

All those opposed – None

Motion Declared Carried

Respectfully Submitted

Linda M. Lucassen, RMC, CMC