

Village of Round Lake Park  
Committee Meeting Minutes  
November 11, 2008

Mayor McCue called the committee meeting to order at 7:05 pm with the Pledge of Allegiance. On roll call by the Clerk the following members were:

Present: Kenyon, Pender, Seminary, Schnur, and Teubert  
Absent: Nelson  
Quorum

Also Present: Chief Filenko

Special Presentation – None

Mayor Report

- Mayor McCue requested to change the board meeting on December 2, 2008 from 7:00 pm to 5:30 pm. due to the Wild Game Dinner that she and other elected officials will be attending. After, a brief discussion it was decided that most elected officials would be able to make the 5:30pm meeting

Mayor asked to poll the board to approve changing the time for the board meeting December 2, 2008 from 7:00 pm to 5:30 pm.

Ayes: Kenyon, Pender, Seminary, Schnur, and Teubert  
Absent: Nelson.

Unanimously agreed to change the board meeting time.

- Lee Howard called he wanted to review with the board the Tax Levy process, so it could be passed in December. Mayor McCue suggested Lee attend the November 18, 2008 board meeting since there would be no other meeting until December 2, 2008. Mayor stated she has a proposed tax levy work sheet if the board would like to review it ahead of time.
- Distributed a copy of the rejection letter to the Financial Director Candidate for the elected officials to review. This letter will be sent to the candidate explaining that the board has changed their minds due to budget constraints.
- Reminder 120 By Pass meeting on Wednesday, November 12<sup>th</sup>.

Village Clerk

- Village stickers are due to be ordered and in the past there was a discussion whether the village should eliminate the stickers or keep them. After a discussion it was decided to keep the stickers. But it was time for a price increase since we haven't increased the price

of the stickers for more than 10 years. Linda reported the the cost of the stickers is \$1,230.00 and the revenue from the stickers is \$7,893.00 for a total profit of \$6,663.00.

1. Motion by Trustee Kenyon, seconded by Trustee Teubert to place on the Consent Agenda the approval to order the 2009 vehicle sticker.

Ayes: Kenyon, Pender, Seminary, Schnur, and Teubert

Nays: None

Absent: Nelson

Motion Declared Carried

- Holiday Thanksgiving checks and Christmas Bonus' were reviewed and placed on the agenda under old business for the next board meeting.
- Tree Lighting is planned for December 6, 2008 from 4:00-7:00 pm. Flyers will be distributed to Murphy School and St. Joseph this week. The choral group from Murphy will perform and possible the choral group from St. Joseph.
- Employee Appreciation Luncheon will be held on December 10, 2008 from 11:30-2:00 flyers will be out shortly.

### **Committee Reports**

Public Works –Trustee Teubert

George is requesting PW locator model #FPID2100 in an amount NTE \$700.00. Trustee Teubert stated it is in the budget and the other one is no longer working.

Mayor stated it will be placed under **Old business** for the November 18, 2008 board meeting.

Comment by Trustee Kenyon she approved the letter to the applicant. She felt some kind of permanent appointment should be for Linda to be in charge of the office. There was a discussion that it would automatic revert back to the Clerk. Mayor McCue polled the board and they unanimously agreed that the Clerk should be in charge of the front office.

Comment by Mayor McCue she received an e-mail Lake County municipal Procurement preliminaries regarding looking into bid rigging.

Code Enforcement & Public Safety – Trustee Seminary – No Report

Comment by Trustee Seminary to lock up the PW yard when they are not in the yard. Salt has become like gold.

Planning, Zoning, Licensing & Ordinance Review

Trustee Schnur reported Public Works moved the sign on Main St.

The Village Attorney recommended updating the business licenses he felt there was some missing verbiage. Trustee Schnur asked if we could poll the board to see what direction he should give the Village Attorney.

The Clerk polled the board to make sure they were okay with the attorney revising the business license.

Ayes: Kenyon, Pender, Seminary, Schnur,  
Opposed: Teubert

Trustee Schnur wanted it noted for the record he turned over all the employment applications to the Clerk for safe keeping.

Finance

Trustee Pender requested the board to review the water adjustment reports and asked the Clerk to put the report under Old Business.

Human Resources/Community Outreach Trustee Kenyon – No Report

## **Department Reports**

Police

Chief reported on an on-going problem of sex crimes in the area. He is working with the Round Lake Area School Nurse to get her trained and certified in sexual assaults. He distributed a list of sex offenders in the area.

There is an on-going issue with the resident at Pine view and Clifton parking their SUV's in their driveway obstructing the view of on-coming traffic. When this issue first came to the attention of the police department the resident was cooperative, but this is private property so the police department cannot site the property owner. We have no choice since it is a high traffic area but to put a 4-way stop sign at that intersection. The ordinance will have to be amended from a 2-way to a 4-way stop sign.

It was questioned whether or not a traffic study would have to be done in order for the stop sign to be installed. Chief Filenko stated due to the emergency nature and the safety of the residents they cannot wait. He would like to amend the ordinance as soon as possible in order to enforce the violators.

Briefly reported on a meeting the Chief had with Larry Waco regarding a notification system that would help the residents of Saddlebrook. He reported they have had several calls regarding missing residents. This phone system would enable people to alert the residents of Saddlebrook by one phone call. Other possibilities are missing children, boil order alert, etc. The cost would be minimal. Chief Filenko indicated that Larry Waco may pay a large position of it which would cut down the expense to our residents. The company is willing to come to a village meeting for a presentation. It was suggested that if he could ask the representative to come next week if possible.

## **Old Business**

Office Holiday Hours were discussed on whether or not to close the Saturday after Thanksgiving and to close a half of day for Christmas Eve. Trustee Kenyon reported she surveyed the other municipalities and they are closed the Saturday after Thanksgiving and some are closed part of Christmas Eve. She would like to look into other holiday closings but for now she would like to recommend to be closed the Saturday after Thanksgiving and a half of a day on Christmas Eve.

### **Approve the Saturday Closing**

2. Motion by Trustee Kenyon, seconded by Trustee Seminary to approve closing the Saturday after Thanksgiving.

Ayes: Kenyon, Seminary, and Teubert

Nays: Pender, and Schnur

Absent: Nelson

Motion Declared Carried

### **Approve Closing the Village Hall Christmas Eve.**

3. Motion by Trustee Kenyon, seconded by Trustee Teubert to approve closing at noon on Christmas Eve.

Ayes: Kenyon, Pender, Seminary, Schnur, and Teubert

Nays: None

Absent: Nelson

Motion Declared Carried

Trustee Schnur stated he thought the ordinance had to be amended before we close on Saturday otherwise we would be illegal. Mayor commented that we could not post the new ordinance in time to close on Saturday. Trustee Schnur stated the motion should be rescinded. (No action taken)

## **Old Business Cont'd**

Magnetic Signs – Tabled

Village Sign suggestion to add some type of liquid glue to keep them up or take them down , Mayor McCue suggested to hold off until she speaks to Alan Welk.

Trustee Pender briefly discussed looking into Laser Craft for the red light enforcement. There would be no cost to the village. They would be willing to come out and demo their product. She suggested reviewing the material she was presenting and if the board is interested she would be willing to schedule a presentation.

T Mobile contacted the village attorney to inform him all the changes have been made and everything is in order to start their installation. They agreed to pay up to \$5,000 which we are just about there now. Mayor will sign the agreement as soon as the changes have been made.

Trustee Schnur informed the board that John Cubnic resigned his position.

Adjourn

4. Motion by Trustee Schnur, seconded by Trustee Teubert to adjourn the committee meeting at 8:20pm

All those in favor: Aye

All those opposed: None

Motion Declared Carried

Respectfully Submitted

Linda M Lucassen, Village Clerk, RMC, CMC