

Village of Round Lake Park
Board Meeting Minutes
May 5, 2009
7:00 pm

Mayor McCue called the board meeting to order @ 7:00 pm with the Pledge of Allegiance. On roll call by the clerk the following members were:

Present: Trustee Williams, Trustee Kenyon, Trustee Seminary, and Trustee Schnur

Absent: Trustee Teubert, and Trustee Nelson

Quorum

Also Present: Peter Karlovics, George Johnson, George Filenko, Bill Rundall, Diana Cessna, Bob Cessna, Cindy Fazekas, Marie Emmons, Vici Maas, Evelyn Jereb, Christina Fanning, and Patty ? Doug Ziegler, Chris Lucas, Bill Graham, Pat Graham, Susan Triphahn, Keith triphahn, Bob Cerretti, Jeff McCue, Carolyn, Helms, Tom Helms, John Seminary, Anna Marie Seminary, Reverend Lisle J. Kaufman, Joyce Swieton, Jeff Lauritzen, Rich Hautsch, Vede Schmith, Jerry, Dietz, Gwen Dietz, Soule Sandoval, Dave Schulz, Judge Jorge Ortiz, Jim Dietz, Kathy Dietz, Pat, Madyson & Jenna McCue, Tom McCue.

Newly Elected Officials Sworn In by Judge Jorge Ortiz.

Judge Ortiz swore in Mayor McCue, Trustees' Cerretti, Graham, Seminary, and Clerk Lucassen.

Mayor McCue requested to take a recess at 7:10 pm to celebrate the swearing in of the newly elected officials and enjoy refreshments.

Reconvened

Mayor McCue reconvened the board meeting at 7:47 pm, on roll call by the Clerk the following members were:

Present: Cerretti, Graham, Williams, Kenyon, Seminary, and Schnur

Absent: None

Quorum

Approved Consent Agenda

1. Motion by Trustee Seminary, seconded by Trustee Kenyon to approve the Consent Agenda as presented:

- a. Approve Payroll for weeks ending 04/25/09 and 05/02/09 in an amount not to exceed \$120,000.
- b. Approve Accounts Payable for the week of 04/21/09 in the amount of \$68,066.35, for the week of 04/28/09 in the amount of \$44,896.26, for a total of \$112,962.61.
- c. Authorize Mayor and Village Attorney to pursue \$1.5 million bond issue approved by the voters by referendum on April 7, 2009.

- d. Authorize Village Engineer Frank Furlan to draft engineering drawings for Main Street completed by Rolf C. Campbell and Associates Inc. dated October 2008.
- e. Approve Classic Printery Quote for 2500 Delinquent water Notices in an amount not to exceed \$500.00.

Ayes: Cerretti, Graham, Williams, Kenyon, Seminary
 Nays: None
 Abstain: Schnur
 Motion Declared Carried

Public Discussion

- Donald Newby – 519 Cedar Lake Rd. Congratulated and wished the newly elected officials good luck, and stated that the elected officials from the Village of Round Lake are looking forward to working with the Village of Round Lake Park.

Reports and other Communication

Village President

Mayor McCue read the follow appointments for
 Village of Round Lake Park
 2009-2010 Appointments

Office Term Person Appointed Date of Date Expires
 (* indicates Chairperson) Appointment

Office	Term	Person Appointed	Date of	Date Expires
Attorney-	1- Year	Rudy Magna & Associates	05/01/09	04/30/10
Land Planner	1- Year	Rolf Campbell & Assoc.- Al Maiden	05/01/09	04/30/10
Village Engineer	1 – Year	Northern I. Survey – Frank Furlan	05/01/09	04/30/10
Police Chief	1 – Year	George Filenko	05/01/09	04/30/10
Treasurer	1- Year	ZCS., Inc. Kelly Zabinski	05/01/09	04/30/10
Police & Fire Comm. Planning & Zoning	3- Year	Jan Lannan Mary Wiltberger Alan Welk John Corey Ralph Woodrich Steve Rathunde Bob Abendoff Larry Gust	05/01/09	04/30/12

Finance	*	1-Year	Patricia Williams	05/01/09	04/30/10
Finance		1-Year	Robert Seminary	05/01/09	04/30/10
Finance		1-Year	Bob Cerretti	05/01/09	04/30/10
Code Enforcement	*	1-Year	Robert Seminary	05/01/09	04/30/10
Code Enforcement		1-Year	Patricia Williams	05/01/09	04/30/10
Code Enforcement		1-Year	Candy Kenyon	05/01/09	04/30/10
Plan, Zone, Lic. Ord		1-Year	Ken Schnur	05/01/09	04/30/10
*					
Plan, Zone, Lic. Ord		1-Year	Candy Kenyon	05/01/09	04/30/10
Plan, Zone, Lic. Ord		1-Year	Pat Graham	05/01/09	04/30/10
*					
Environ *		1-Year	Bob Cerretti	05/01/09	04/30/10
Environ		1-Year	Ken Schnur	05/01/09	04/30/10
Environ		1-Year	Robert Seminary	05/01/09	04/30/10
Public Works *		1-Year	Pat Graham	05/01/09	04/30/10
Public Works		1-Year	Bob Cerretti	05/01/09	04/30/10
Public Works		1-Year	Ken Schnur	05/01/09	04/30/10
Human Resource*		1-Year	Candy Kenyon	05/01/09	04/30/10
Human Resource		1-Year	Patricia Williams	05/01/09	04/30/10
Human Resource		1-Year	Pat Graham	05/01/09	04/30/10

Department

Public Works		1-Year	George Johnson	05/01/09	04/30/10
Superintendent					
Building Inspector		1-Year	Bill Rundall	05/01/09	04/30/10
Plumbing Inspector		1-Year	Ken Herring	05/01/09	04/30/10
Electrical Inspector		1-Year	Kevin Amann – Del’s Elec.	05/01/09	04/30/10
Village Collector		1-Year	Linda Lucassen-Clerk	05/01/09	04/30/10
Deputy Collector		1-Year	Diana Cessna	05/01/09	04/30/10
Deputy Collector		1-Year	Cindy Fazekas	05/01/09	04/30/10
Deputy Collector		1-Year	Norma Nelson	05/01/09	04/30/10

Mayor McCue called for a vote to appoint the Building Inspector, Bill Rundall, Electrical Inspector, Kevin Amann, Plumbing Inspector, and Ken Herring

Approve Building Department Appointments

2. Motion by Trustee Schnur, seconded by Trustee Seminary to approve the Building Inspector appointment for Bill Rundall, Kevin Amann, and Ken Herring.

All those in Favor of – Ayes
All those Opposed – None
Motion Declared Carried

Approve Attorney Appointment

3. Motion by Trustee Kenyon, seconded by Trustee Seminary to approve the appointment of Rudy Magna and Associates.

All those in favor Ayes
All those opposed none
Motion Declared Carried

- ❖ Mayor McCue read the Proclamation for May for “Motorcycle Awareness”
- ❖ Briefly reviewed an Editor’s Note: on the role of an Elected Official.
- ❖ Reminder Mano a Mano is holding their 6th Annual Commise Festival on August 30, 2009.
- ❖ Briefly explained E-Pay procedures and the cost effectiveness of the program. E-Pay provides program writing for web sites so payments can be made on line. We signed up to start with the swipe card for the credit cards. Once this is in place we will work on getting bill payment on the village’s web site.

Attorney

No Report – Peter thanked the Board for their help and support this past year and will look forward to working with the new board in the future.

Clerk

- Linda reported she received information from the Round Lake Area Chamber of Commerce on the Memorial Day Parade. McCue reported Chief Filenko is handling the parade, if anyone is interested in participating contact Chief Filenko.
- Newly Elected conference- Attorney Karlovics is holding a workshop for officials. Mayor requested the new trustees work with Attorney Karlovics to set up a date for training.

Chief Filenko – No Report

George Johnson – No Report

Treasurer No Report

Board Members

Trustee Schnur – No Report

- Invited Trustee Cerretti to attend the Lakes Management Meeting
- Lake clean up on May 16th

Trustee Seminary – No Report

Trustee Kenyon – No Report

Trustee Williams No Report

Actual

Trustee Williams read the actual for the week of 4/18/09 in the amount of \$30,685.53, for the week of 04/25/09 in the amount of \$30,916.51.

Trustee Graham – No Report

Trustee Cerretti – No Report

Old Business

- Attorney Karlovics reviewed the Intergovernmental Agreement between the Round Lake Area Park District and the Village of Round Lake Park. He stated he was satisfied with the changes made to the agreement. Peter recommends the Intergovernmental Agreement be approved.

Approve Resolution 0-07

4. Motion by Trustee Schnur, seconded by Trustee Williams to approve the Intergovernmental Agreement Established to Provide Lifeguard Services between the Round Lake Area Park District and the Village of Round Lake Park.

Ayes: Cerretti, Graham, Williams, Kenyon, Seminary, and Schnur

Nays: None

Abstain: None

Motion Declared Carried

New Business

- Attorney Karlovics reviewed the Job Description for the Lifeguard and the lake front rules. Rules should be posted. Trustee Kenyon will add the rules to the website.
- Attorney Karlovics briefly reviewed the former treasurer's settlement agreement. He waived his three months severance but he is entitled to two months of payment. Attorney Karlovics recommended approving signing the Settlement Agreement for the former treasurer.

Approval to Sign Settlement Agreement

5. Motion by Trustee Schnur, seconded by Trustee Williams the approval to sign the settlement agreement for Lee Howard, former treasurer.

Ayes: Cerretti, Graham, Williams, Kenyon, Seminary, and Schnur

Nays: None

Abstain: None

Motion Declared Carried

Approve Engagement Letter

6. Motion by Trustee Schnur, seconded by Trustee Seminary to approve Engagement Letter Submitted by Calene “Kelly Zabinski CPA for Services Associates with the position of Treasurer. Salary discussed \$75.00 hourly or \$3,000 a month and she will attend one meeting a month, additional charge for more than one meeting a month.

Ayes: Cerretti, Graham, Williams, Kenyon, Seminary, and Schnur

Nays: None

Abstain: None

Motion Declared Carried

Noted: Mayor McCue stated with a shared decision from Chief Filenko, Janice will support the Treasurer’s office during the transition period.

Mayor McCue thanked Evelyn Jereb (Mother) for all her help and support through the years to her and a big thank you for the beautifully decorated cakes this evening.

Adjourn

7. Motion by Trustee Schnur, seconded by Trustee Seminary to adjourn the board meeting at 8:35pm.

All those Approved – Aye

All those Opposed – None

Motion Declared Carried

Respectfully Submitted

Linda M. Lucassen, Clerk, RMC, CMC