

Village of Round Lake Park

Committee Meeting Minutes

February 9, 2010

Mayor McCue called the committee meeting to order at 7:00PM. On roll by the Clerk the following members were:

Present: Seminary, Kenyon, Williams

Absent: Schnur, Graham, and Cerretti

Quorum

Special Presentation – None

Mayor Report

- Trustee Schnur is unable to attend the meeting tonight due to bus training.
- Mayor briefly reported on the newly established Round Lake Area Joint Action Sewage Treatment Agency that once everything is put into effect they will be able to set fees, purchase equipment, etc. The agency plans to ask Rudy Magna to work with them, pro bono hopefully. He has been the attorney for the Sanitary Sewer District for approximately 20 years.
- Round Lake Area Park District Lifeguard Agreement arrived and that will have to be reviewed and approved.
- Mayor sent a letter to Melissa Bean, House Representative, expressing that the Village of

Round Lake Park is in support of the Lake County division of Transportation to construct improvements to Washington Street between Cedar Lake Road and Hainesville Road and urges favorable consideration of Lake County's request for HPP funding assistance.

Trustee Williams asked if the Village of Round Lake Beach has joined the agency. Mayor McCue stated not at this time but the door is open.

Clerk

- Linda thanked the Board of Trustees and Mayor for moving the board meeting to the police department on Election Day. The board of elections and the public appreciated the use of the room.
- The front office staff has worked diligently on inputting the 299 water meter installation data sheets into Locis. Norma has been in contact with Northern Water Works to receive the information on a weekly basis. Due to being unable to change the account information we will be estimating the bills for March.
- Some extensive FOIA requests have been submitted. Cindy and Diana have been extremely busy pulling information. One of the rules that changed was the turnaround time which sometime can create a hardship on the office.

Committee Reports

Planning Zoning, Licensing, & Ordinance Review- Absent

Code Enforcement & Public Safety

- Trustee Seminary reported on an arial shot that was taken behind the laundry mat that looks like their dumpster pad is encroaching on another person's property. Mayor McCue suggested checking to make sure it is not the Chiropractor dumpster.
- Roller Rink still leaving debris and abandoned cars. The clothes box should be moved. Mayor McCue stated in the future Goodwill is moving into Round Lake Beach where the old Office Depot building is.

Human Resources/Community Outreach

- Trustee Kenyon reported there will be a Main Street Meeting on February 23, 2010 at 7:00PM. There was a discussion regarding the Metro, sidewalks and the right away. Mayor McCue stated she is hoping all the bids are in for sidewalk and any other work that we need bids for by June so everything can be approved by fall and the work being done for spring of 2011. The work will be done much faster if the process is completed at the same time. Mayor McCue commented that the grant was reinstated for \$225,000 and we should be receiving the money soon.

Trustee Kenyon stated sometime ago the board reviewed the vacation and sick time and at that time it was stated the employees should use their time or lose it policy. Mayor McCue stated that we cannot enforce this policy because an ordinance was never created/ or changed. At this time it would create a hardship for the police department since they are already short officers. Mayor McCue stated she thought that it was discussed that the employees should be strongly encouraged by their Department Heads to use their vacation and sick time. The village does not have the funds to pay out for vacations and sick time.

- Trustee Kenyon reported that she was made aware that businesses are being run out of the basements on Main St without licenses or permits. Mayor McCue requested Trustee

Kenyon inform the police immediately for any illegal actions and for building violations contact Bill Rundall.

Finance

- Trustee Williams circulated a memo informing the Department Heads that the Finance Committee does not need a Purchase Order form with every purchase. Trustee Williams stated only for items over \$250.00. Mayor McCue asked for clarification on items that are already in the budget. Is it necessary to fill out a Purchase Order form? Trustee Williams stated it was not. If something comes up out of the ordinary, send an email notifying her and she will notify the other members of the Finance Committee.
 - Trustee Williams stated she is requesting a list of cars in the police department fleet so the car repair shops are aware what cars the village has and maintain service records.
1. Motion by Trustee Williams, seconded by Trustee Seminary to place on the Consent Agenda the approval for the Water Adjustment Report for the period of January 1 through January 31, 2010.

All those in favor – Ayes

All those opposed – None

Motion Declared Carried

Environmental Planning, Protection, & Management –Absent

Old Business

- Correspondence received from the Round Lake Area Chamber offering a payment plan

for their dues of \$195.00. The board of Trustees and Mayor McCue decided at this time they were not interested in membership with the Round Lake Area Chamber.

Adjourn

2. Motion by Trustee Seminary, seconded by Trustee Kenyon to adjourn the committee meeting at 8:01PM

All those in favor – Ayes

All those opposed – None

Motion Declared Carried

Respectfully Submitted

Linda M Lucassen, Clerk RMC, CMC